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**Transforming Schools Institute and**

 **the Anglo-American School**

**22-27 January 2019**

**Arena di Serdica Boutique Hotel**

**Sofia, Bulgaria**

**HOTEL RESERVATION FORM**

Mr. **□** Mrs. **□** Ms. **□**  Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Surname: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Country code: \_\_\_\_\_ Tel: \_\_\_\_\_\_\_\_\_\_\_\_ Fax: \_\_\_\_\_\_\_\_\_\_\_ E-mail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

**1. HOTEL RESERVATION**

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| --- |
| Tick the room type you require, indicate the total number of rooms and nights required.**Single room □ 115.67 €****Double room □ 136.34 €**Total No of nights: \_\_\_\_\_\_\_\_\_ No. of rooms: \_\_\_\_\_\_\_\_\_Rates are per room, per night, inclusive of breakfast, internet access, fitness and 9% VAT and city tax of 0, 67 Euro.  |

**Arrival:**  **Departure:**

Date: Date:

**Please indicate the method of payment and guarantee reservation with credit card details:**

### Credit card name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Number:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Expiry date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**2. TRANSFERS FROM / TO THE AIRPORT**

**Rate: EUR 20 /one way/**

**FROM the Airport:** YES □ NO □

Flight number \_\_\_\_\_\_\_\_ Time of arrival: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**TO the Airport:** YES □ NO □

Flight number \_\_\_\_\_\_\_\_ Time of departure: \_\_\_\_\_\_\_\_\_\_\_\_\_

##### 3. DEADLINE FOR RESERVATIONS: 08.01.2019

**4. CANCELLATION POLICY**

Cancellation must be made in written. Any cancellation of reservation made three days or less prior arrival results in a charge of the first night accommodation fee.

**PLEASE COMPLETE AND RETURN TO:**

**Arena di Serdica Residence Hotel**

**2-4, Budapeshta Str., Sofia 1000, Bulgaria**

**Tel. + 359 2 810 77 88**

**Fax + 359 2 810 77 70**

**e-mail:** **reservations@arenadiserdica.com**

[**www.arenadiserdica.com**](http://www.arenadiserdica.com)